

Date: 14/06/2019

Venue: IQAC office

AGENDA

- Decided to prepare academic calendar for the year 2019-202 and prepare general timetable for all major courses.
- Discuss about to conduct internal examination by following university guidelines.
- Decided to recommend conducting national / international level seminars by various departments using plan funds.
- Decided to recommend conducting department level workshops on the revised curriculum.
- Decided to insist on the teaching department to convene meetings of parent teacher association at class level in order to evaluate the students' performance in internal assessments as well as previous semesters' university level examinations.

IQAC Coordinator

PRINCIPAL

- Members:
1. Dr.S.Sundaram - Principal
 2. Dr.L.Ravisankar - IQAC Coordinator
 3. Dr.A.Packiamuthu - H-OD of Tamil
 - 4.Thiru L. Ravi Sankar - H.O.D of English
 - 5.Mrs. S. Shanmugasundara Natchiar- H.O.D of Commerce
 - 6.Dr. K. Annathurai - - H.O.D of Maths.
 - 7.Dr P.S Rajasekanan - - H.O.D of Chemistry
 - 8.Dr. B. Palani Kumar - Director of Physical Education
 - 9.Dr. S. Balachandran - Librarian
 10. Mr. S.Sriananthan – Office Superintendent

Date: 19/07/2019

Venue: IQAC office

ACTIONS TAKEN ON THE BASIS OF AGENDA

1. Successfully completed the preparation of academic calender for the year 2019-2020 and prepared general time-table for all major courses.
2. Conducted parents – teachers meeting for First year students.
3. Organised two days international conference on "Buddhism and Tamizhism in south Asian countries".
4. Conducted Yoga day programme for NCC students.
5. Conducted disaster management awareness training for NSS students.
6. Organised three days conference on " Entrepreneurship Management".

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 10. Mr. S.Sriananthan – Office Superintendent

Date: 01/10/2019

Venue: IQAC office

AGENDA

- To discuss about conducting various training programmes for students employability.
- To conduct department's association meeting.
- To convey the internal marks of students to their parents by post. And also discuss to improve the weak students with the help of special coaching by concerned staff.
- Decided to organize state level Quiz competition.
- Decided to recommend to subscribe for journals and newspapers for library.

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 10. Mr. S.Sriananthan – Office Superintendent

Date: 10/12/2019

Venue: IQAC office

ACTIONS TAKEN ON THE BASIS OF AGENDA

1. Conducted special classes for TNPSC Examinations to our college students.
2. Organized one day conference on “ life skill education programme”.
3. Training programme for “ English for employment” to our college students organized by Department of English.
4. Department of Mathematics and Department of Commerce(SF) conducted their association inaugural function.
5. Successfully conducted the state level symposium by Department of Computer science.
6. Organized state level Quiz competition by Department of P.G & Research centre for commerce.

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Date: 06/02/2019

Venue: IQAC office

MINUTES

The coordinator of IQAC welcomed the members of IQAC and passed the following resolutions for approval

1. To motivate students to involve themselves in Entrepreneurial activities through conducting various awareness programmes and workshops.
2. To encourage students to participate in on-campus and off-campus interviews and get placed on that basis organized one day programme for “Employment opportunity and guidelines”
3. To encourage sports students to participate in the National Level Competitions
4. To maintain a clean and green campus.
5. To increase the usage of ICT Tools by the Faculty members.
6. To organize workshops on enhancing the soft skills and learning skills of the students.

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